



Empowering children
and adults with
developmental disabilities.

THE ARC OF PALM BEACH COUNTY

Potentials & SAIL School Board Meeting Minutes

Thursday, October 27, 2022

VIA ZOOM/CONFERENCE CALL/NOTIFICATION PROVIDED

Join Zoom Meeting

<https://us02web.zoom.us/j/84197848245?pwd=MmphS0hzYXphSHdGYnB3M2lUT01vQT09>

Meeting ID: 841 9784 8245

Passcode: 230803

One tap mobile

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Board members in attendance: Tara Evans, Board Chair, Kristine Hanks, Tom Legienza

Board members Absent: Jack Kaplan, Michael J. Cowan, Laura Fowler

Quorum: Achieved

Staff in Attendance: Kimberly McCarten, Russell Greene, Bairbre Flood, Henry Ponciano, Pearlitha Williams.

Call to order: the meeting was called to order by Tara Evans at 12:00 Noon.

Public Comments: Special thanks to our dedicated Board member, Jack Kaplan who after many years is retiring from the Board. Michael Cowan and Laura Fowler will resign from the board to focus on the larger Arc Board functions.

Parents Comments: None

Financial Reports:

By

Russell Greene, CFO

Russell Greene presented the Potentials Charter School and Seagull Academy (SAIL) financials. March, April, May, June, and July 2022 financials were presented and approved by the board. Copies of financials were provided to the board.

- **Unaudited Financial Statements:** The statements capsule all the prior months and show liabilities are down, and positive and strong healthy balances. Motion to approve the Unaudited Financial Statements was made by Tara Evans, seconded by Kristine Hanks, and approved unanimously.
- **Approval of the Financial Statements:** Motion to approve March, April, May, June, and July Financials was made by Tara Evans, seconded by Kristine Hanks, and approved unanimously.
- **Approval of School Year 2023 Referendum Expenditure Plan - Potentials**
Five (5) areas are selected for use of the funds. Motion to approve was made by Tara Evans, seconded by Kristine Hanks, and unanimously approved.
- **Approval of School Year 2023 Referendum Expenditure Plan – Seagull Academy**
The funds will be used for the school’s safety officer. Motion to approve the plan was made by Tara Evans, seconded by Tom Legienza, and approved unanimously.
- **Teacher Salary Increase Allocation Plan – Potentials**
Motion to approve the Teacher Salary Increase Allocation Plan for Potentials was made by Tara Evans, seconded by Kristine Hanks, and unanimously approve.
- **Teacher Salary Increase Allocation Plan – Seagull Academy (SAIL)**
Motion to approve the Teacher Salary Increase Allocation Plan for SAIL was made by Tara Evans, seconded by Tom Legienza, and unanimously approve.

Schools Report
Potentials Charter School & Seagull Academy (SAIL)
By Bairbre Flood, Principal

Students Enrolment:

- A total of thirty-five (35) students at SAIL
- A total of twenty-eight (28) students at Potentials. There are five prospective students considering enrollment.
- A few students departed from both schools, due to reasons ranging from DCF involvement to relocation, administration is in contact with parents/guardians of these students to ensure smooth transitions.

Desktop Site Review (Virtual):

Desktop site reviews are scheduled for:

- Potentials - December 2022
- Seagull - March/April 2023

IDEA Reimbursement Review (Onsite)

- Potentials – December 7, 2022
- SAIL - November 29, 2022

Proposal of New Time for Board Meeting

- It was discussed to move Board Meetings to 8:30 AM with a goal of in-person.
- John Maloney is a potential new board member.

New Hires

- Two teachers were hired. An ESE teacher at Potentials and a transition teacher at SAIL.
- Two speech pathologists were contracted.

Deep Loss of a Stellar Team Member

Sadly, Potentials lost one of its long time, amazing therapists, Chris Rouse. She will be deeply missed by the team, the students and our families.

Announcements:

- Trunk/Treat – November 28, 2023, at North Campus
- Monday, November 31, 2023 – Trick or Treat Parade at Courim Center
- Tuesday, November 8, 2023 – No School – Election Day

Kimberly McCarten, President/CEO

- Planning meetings with directors regarding the schools are underway.
- Two new classrooms are under construction.
- Build advocacy through engagement and connection with parents, one possibility is a statewide event at Walt Disney World.

Old Business: None.

New Business: None

Meeting adjourned at 1:00PM